

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center, 1st Floor Boardroom
April 17, 2024, 12:00 p.m.**

Present: Jerry Moeller, Harland Wells and Cassie Wilson

Absent: Christa Louthan and Elaine Ackerson

Others: Kelly McCauley, Zach Harris and Ryan Field LifeNet, Inc. and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:07 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the March 13, 2024, regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion to approve the minutes as presented. Moeller seconded the motion, and Wells, Moeller and Wilson voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of March 1 was \$196,766.24. Checks/deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County, Town of Glencoe, as well as two membership fees. Interest accrued was \$494.30. Expenses included two checks: LifeNet (subsidy) and Stillwater Medical (salary expense). The account balance at the end of the month was \$187,255.33. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO. Marshall shared that the 2023 audit is underway with a planned audit report to the Board at the June meeting.

Wells moved that the Treasurer's Report be approved as presented. Wilson seconded the motion, and Moeller, Wilson and Wells voted in favor of the motion.

CHAIRMAN'S REPORT

Jerry Moeller shared that he had a great visit with the new Stillwater City Manager, Kimberly Meek about the program, as well as with Dana Mattox, Utility and Billing Services. Ms. Mattox has helped greatly in enrolling members into the program through the City utility service.

Moeller also reminded the members that the June meeting will be held on Thursday, June 20, 2024.

REPORT FROM LIFENET

Kelly McCauley reported the urban emergency response time for March was 94.1%, rural 911 emergency response time was 90.7% and the non-emergency response

time was 80.4%. LifeNet completed three transfers originating outside the service area. Call volume was 587 for the month. LifeNet made 276 interfacility transfers. McCauley updated the members on the late response calls and shared details with the members. He also shared statistical and survey information.

As Nichol Hart was unable to attend, McCauley shared the PCR and quality data with the members. First Watch reviewed over 600 charts. Manual review of some charts continues. The compliance rate is 98.6%. The members also reviewed the protocol compliance graphs and 12 lead data.

AED DISCUSSION AND POSSIBLE APPROVAL OF AED DOCUMENTS

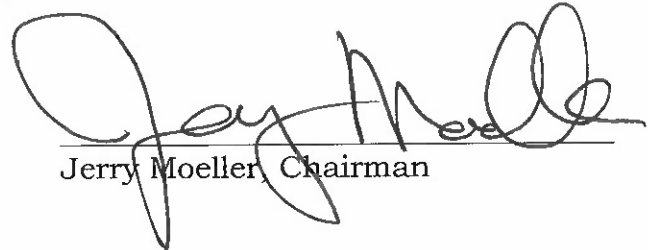
Zach Harris shared they are continuing to contact the remaining businesses who have placed AED equipment to obtain signatures on the liability waivers. As agreed last month, Jerry Moeller emailed OSU Alumni to let them know they are the owners of the equipment placed there.

OTHER BUSINESS

None

ADJOURN

There being no further business, Wilson moved that the meeting be adjourned. Wells seconded the motion, and Wells, Moeller and Wilson voted in favor of the motion. The meeting was adjourned at 12:43 p.m.



Jerry Moeller, Chairman



Cheryl Marshall, Secretary/Treasurer