

**STILLWATER MEDICAL CENTER AUTHORITY  
BOARD OF TRUSTEES  
Regular Meeting, July 23, 2024, 5:30 p.m.  
Stillwater Medical Center  
Honska Conference Center**

**A G E N D A**

- I. Call to Order
- II. Approval of Minutes..... (D. Duncan) Tab #1
  - a. Board of Trustees meeting minutes – June 25, 2024
  - b. Finance Committee meeting minutes – June 21, 2024
  - c. Medical Staff Integration Committee minutes – June 17, 2024
- III. 2024 Organizational Performance Scorecard Report ..... (D. Webber) Tab #2
- IV. Acceptance of Reports from Officers:
  - a. Quality Assurance Performance Improvement Committee Report  
..... (N. Kimber) Tab #3
  - b. June 2024 Financial Report/July Finance Committee Report  
..... (A. Lovelace) Tab #4
- V. Semi-Annual Conflict of Interest Statement ..... (D. Duncan) Tab #5
- VI. Consent Agenda ..... (D. Duncan) Tab #6

*Items listed on the consent agenda are routine administrative matters that may be approved without discussion. The Board will take action on these items collectively with a single vote. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent agenda, the item will be moved to the section of the agenda titled "Items Removed from the Consent Agenda" for consideration and possible action.*

- A. Stillwater Medical Center
  - a. Review/Approval of New/Revised Policies/Protocols/Forms:
    - i. Accountability for Sponges Sharps and Instruments
    - ii. Cancer Center Scope of Care
    - iii. CB Adult Crash Cart Contents
    - iv. CR Exercise Sessions
    - v. Ceribell Policy and Procedure
    - vi. Daily Wake Up Assessment and Spontaneous Breathing Trials
    - vii. Donor Bone and Tissue
    - viii. EC Fire Safety in the Home
    - ix. EC Office Fire Safety
    - x. EC Safety Management Program and Emergency Preparedness Monitoring and Evaluation
    - xi. EC Tornado Safety
    - xii. Fall Prevention Program
    - xiii. HH Therapist Orientation
    - xiv. Home Health Learning Assessment/Patient Education
    - xv. Home Health Orientation
    - xvi. IM Electronic Signatures
    - xvii. IM Flow for SMC Home Health Admission
    - xviii. IM HH Mileage
    - xix. IM Hospitalization Resumption of Care Process Documentation Requirements
    - xx. IM Legal Medical Record Definition
    - xxi. IM Verification of Physician Licenses

- xxii. Intermediate Care Unit
- xxiii. Internal Rehab Chart Audits
- xxiv. Invasive Mechanical Ventilation Management Protocol- Adult
- xxv. Management of Coronary Computed Tomographic Angiography
- xxvi. Management of Infusion Reactions to Cancer chemotherapy and Biotherapy Agents
- xxvii. MED Adverse Drug Event Reporting (ADE)
- xxviii. MED Standard Drip Management
- xxix. MED Therapeutic and Biosimilar Interchanges
- xxx. Medical Staff Code of Conduct
- xxxi. MI Lead Apron Cleaning/Disinfection
- xxxii. MI Pain Injections and Radiofrequency Ablations
- xxxiii. MI Radiation Safety
- xxxiv. MI Scope of Care
- xxxv. MM Admixing IVs in the Home
- xxxvi. MM Controlled Substance
- xxxvii. MM First Dose IV Drug Administration Allergic Reaction Protocol
- xxxviii. MM Guidelines for Adverse Drug Reaction
- xxxix. MM Medication Policy for Home Health Aides
- xl. MRI Gadolinium Based MRI Contrast Management and Administration
- xli. MRI Safety
- xlii. Opening Dispensing and Transferring Sterile Items
- xliii. Patient Orientation (HB)
- xliv. PC Communication
- xlv. PC Continuum of Care
- xlvi. PC Counting 15 Minute Increments
- xlvii. PC Informing the Intake Desk Director
- xlviii. PC Initial Assessment Time Frames
- xliv. PC Outlier Guidelines
  - 1. PC Patient Referral Data Collection
  - li. PC Pediatric Assessment
  - lii. PC Physician Advanced Practice Provider Change
  - liii. PC Physician Notification
  - liv. PC Private Care Program
  - lv. PC Professional Services Provided Under Contract
  - lvi. PC Skilled Nursing Services
  - lvii. PC Supply Coverage
  - lviii. PC Telephone Call Log
  - lix. PC Therapy Services
  - lx. PC Use of Restraints in the Home
  - lxi. PI Goals (home health)
  - lxii. RI Advance Medical Directives
  - lxiii. RI Patient Rights
  - lxiv. RI Patients Rights and Responsibility
  - lxv. Richmond Sedation Agitation Scale (RASS)
  - lxvi. Surgical Wound Classifications
  - lxvii. US Echo with Contrast Studies
  - lxviii. Utilization Review
  - lxix. Utilization Review Plan
  - lxx. Visitor Control

B. Rural Emergency Hospitals (REH) Perry/Blackwell

- i. Terminal Room Cleaning
- ii. MED Medication Management Definition
- iii. MED Use of a Standard Formulary
- iv. MED Medication Order Review and Entry
- v. Assessment H&P

C. Credentialing Actions – Stillwater:

Initial Applications:

- i. Carpenter, Rachel, MD / Medicine / Psychiatry / Active
- ii. Hamilton, Tiffany, MD / Medicine / Cardiology / Visiting Consulting
- iii. Valenzuela, Gregg, MD / Medicine / Gastroenterology

Reappointments:

- i. Clarke, Mary, MD / Medicine / Family Medicine / Active
- ii. Huskerson, Adam, MD / Medicine / Orthopedics / Active
- iii. Campbell, Alan, PhD / Medicine / Psychology / Active
- iv. Kennedy, Jessica, ARRN-CNP / Medicine / Pediatrics / Active

Resignations:

- i. Cast, Nina, DO / Medicine / Emergency Medicine

Privilege Removal

- i. Shaw, Marshal, MD / Medicine / Urology

D. Credentialing Actions - Blackwell

a. Credentialing Actions:

Reappointments:

- i. John Barghols, MD
- ii. William Bendure, MD
- iii. Brent Beson, MD
- iv. Joshua Kershen, MD

VII. Items Removed from the Consent Agenda

*Items removed from the consent agenda are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Board. The Board may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.*

VIII. CEO Report ..... (D. Webber) Tab #7

IX. New Business

X. Adjourn